

**Acton Turville Parish Council Meeting
Monday 8th October 2018 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Farrell (Chair)
Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mr C Bennett
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: PCSO Sian Rollings (Avon & Som Police) 7 - 7.30 pm
Sue Hope (South Glos District Councillor)

The Chair welcomed everyone to the meeting.

1. **APOLOGIES - None**
2. **DECLARATIONS OF INTEREST - None**
3. **ITEMS RAISED BY PARISHIONERS -**

PCSO Sian Rollings updated Councillors on various matters. This included Speeding both in and around the village, Anti-Social Behaviour (which it was confirmed, had been addressed) no further incidents reported. The Anti-Social Behaviour (ASB) signs had been removed but if further issues arise they would be dealt with and the signs re-instated in the relevant areas concerned. Patrols had been increased and carried out at random times both day and night. Introduction of Beat Surgeries had been organised at Trinity School. Residents were welcome to come along and say 'Hello' meet their local Beat Team and feel free to talk or report any matters they have concerns about and listen to residents concerns.

Dates: 17 October, 14 November, 12 December. Details on Parish Notice Board and in Local Talk Back. New Police rotas were explained; and would be reviewed in 6 months to see how effective they had been. Speeding was addressed in item 9 below. Councillors thanked Sian for her detailed report and she left the meeting.

4. **MINUTES OF MEETING HELD MONDAY 10 SEPTEMBER 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

Minutes 9 July 2018

Castle Combe Circuit

Various emails received including a response from Castle Combe circuit re traffic speeding on village roads during certain events. The ANPR Camera Van had been out in the area on frequent occasions not only on certain event days but other times as well.

Mr Bennett remarked that in a location similar to Castle Combe he saw a picture of the local circuit attached to a small post in the ground; underneath was the message "*Please drive safely in this area*" An idea for consideration? Also reported several racing circuits included a member of the Parish Council on their committee who met quarterly to discuss local issues. Another item for deliberation.

Minutes 13 November 2017

- 11:3 Website - progressing. Item ongoing
11:4 Pension - progressing Item ongoing

6. ACTON TURVILLE DEVELOPMENT (*Liaison Group (LG) update*)

Minutes of the meeting held on 6th September had been circulated to residents with a copy to Parish Council. Details were currently being considered by the Estate and a reply was expected from them next Monday (15th October) as to what was happening next.

7. DISTRICT COUNCILLORS REPORT

Councillor Hope gave a verbal report on various matters which included SGC Budget, Cabinet meeting held 8.10.18; work going on under the Healthier Matters banner, taking care of our own health and ensuring people use the primary health networks, along with an update of Merlin Housing Association who own most of the affordable and social housing in South Gloucestershire.

Hawkesbury Community Stores are applying for a grant connected with investigating setting up a mobile shop. I am aware Acton Turville has a thriving local shop, but this would cover the more isolated areas.

Proposed development - Report has been circulated to all households in the village and a response is awaited from Badminton Estate. Cllr Hope's full report on file.

8. PLAYING FIELD

- 8:1 Monthly Inspection - Mr Bennett reported field tidy with hardly any litter.
Annual Inspection - PI Inspections advised there was a slight delay carrying out the Inspection in September but it would go ahead as soon as they were able.
Drovers Way - Estate to be contacted re their offer of suitable replacement trees/bushes for planting in Autumn. Action: Chair
8:3 Hollybush Gate - to be completed. Action: CR-H
8:7 Tennis Court - Photos taken of the court. Thanks to Mr Bennett
Surface - Chair to discuss with I Heseltine cleaning the court, suggest possibly wait until spring? Action: Chair
Net - Wire purchased Mr Bennett to install later this week. Purchase of a new net, It was suggested to obtain quotes. Cllr Hope agreed to send a MAF Form applying for a small grant.
Key/Diary - Remove key & diary from the shop until further notice. Action: Chair
8:9 Ash Tree - remind Badminton Estate about removing and suitable replacement. Action: Chair

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 9:14 Missing signs - (Clump of Trees) New photos taken & forwarded but still not replaced.
9:20 B4039 Burton Road - 'Village Gate Scheme.' Following the site meeting and the locations noted in the previous minutes SGC had issued a public consultation from 25th September until 16th October. Details had been posted around the village.
9:24 Trees Hollybush - waiting on site visit (SGC) to determine which trees need pollarding.
9:26 Community Speed Watch - PCSO Sian Rollings confirmed the request for two additional speed watch sites were currently being finalised. The Chair added that both needed 'suitable escape routes' and would wait on confirmation. The ANPR van had made frequent visits to the area and police had dealt with various motoring offences. There was however, still an issue with the 20 mph limit through the village.
Speeding during the last Horse Trials to be brought to the attention of the organisers asking them to consider the issue of speeding in their next Traffic Plan. Action: Chair
9:31 Antisocial Behaviour - Nothing further to date. Item to be removed from minutes.

10. PLANNING10:1 Applications - 1

Reference PK1/8/4080/F

Proposed Demolition of existing garage and erection of new garage.
Erection of single storey side, front and rear extensions to form additional living accommodation.

Location Stonewalls, Sodbury Road, Acton Turville

Response Not all Councillors had viewed the plan, two issues raised.

(a) Confirm whether the property was in the Conservation Area.

(b) Review the location of the proposed new garage.

Once the above had been clarified a suitable response would be drafted.

10:2 Decision Notices - None10:3 Planaps Listings - Includes above application.10:4 Delegated - None10:5 Circulated Schedule - None10:6 Other - None.**11. ACCOUNTS, ANNUAL DONATIONS & PRECEPT 2019/20**11:1 Annual Audit 2017/18 - Nothing to date. Suggest contact ALCA for an update. Action: Clerk11:2 Accounts Update - second half of precept received & noted.11:3 Bi Monthly Financial Report - due November 201811:4 Precept 2019/20 - Details of all payments circulated. Concern raised about the age and possible replacement of the mower at some stage. Mr Bennett suggested as and when the situation arose a replacement mower would have to be funded by grants, donations etc. Councillors considered and discussed the draft. It was confirmed that at present, there was 'no cap' on how much the precept could be raised. Concluding the Chair/Clerk to draft a detailed budget for further review. Action: Chair/Clerk**12. CORRESPONDENCE**12:1 Correspondence -

- Royal Mail - poster re: Scam Mail - on notice board

12:2 Emails - (in brief)

- SGC - various consultations - noted and circulated
- PI Inspections - apologies - delay in Annual Inspection

Mrs Smith retained the post which would be circulated in the usual manner

13. ANY OTHER BUSINESS13:1 Local Talk Back - deadline 15th of the month.13:2 Brambles & Overgrown Shrubbery - Mrs Smith received a complaint from a parishioner regarding the brambles along Littleton Drew Road. Mrs Smith cut these back. However, it was noted several areas around the village were currently overgrown. The Parish Notice Board was also swamped with ivy climbing over the wall from Hollybush. The Chair agreed to contact the Estate and show them the overgrown areas to establish who was responsible for clearing them. Action: Chair**14. AUTHORISED PURCHASES & SERVICES (£50.00+)**14.1 Annual Donations:

Local Talk Back £70.00 AT Churchyard £60.00 (all cheques signed by two councillors)

15. AUTHORISED PAYMENTS

Chq No.	Details	Amount
816	Donation - Local Talk Back	£70.00
817	Donation - Village Link	£40.00
818	Donation - Acton Turville Churchyard	£60.00
819	Reimbursement - S Radford-Hancock (Thank you T Tripp re: Audit)	£20.00

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 12 November 2018 @ 7.00 pm
Trinity School, Acton Turville.

Mr Bennett gave his apologies for the November meeting.

There being no further business the meeting closed @ 8.40 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police

