

**Acton Turville Parish Council Meeting
Monday 9 October 2017 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mr C Bennett
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: Sue Hope (District Councillor)
Mr S Burchell (7-7.12 pm)

Everyone welcomed - in the absence of the Chair The Vice Chair conducted the meeting.

1. **APOLOGIES** - Mr C Farrell (Chair)
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** - (*3 minutes per person max 15 minutes*)

- Anti-Social Behaviour (2 issues)

Councillors were updated about the Anti-Social behaviour in the village. It included a few older youths who apparently arrived by car and played boisterous football in the playing field. On numerous occasions the football landed in nearby gardens and the youths had jumped over the wall to collect their ball. When approached and reminded they should seek permission to collect their ball, residents were met with abuse.

The second issue - youths smoking drugs in the play hut inside the play area itself. This was occurring at 7 am in the morning prior to the youths going to school. Councillors were informed this was happening during the daytime on Saturdays as well as over weekends in general with rubbish and debris being left behind.

There had been one or two burglaries from sheds/vehicle in Chapel Lane the previous week around 10.30 pm. The Police attended and details along with Statements had been taken.

Councillors were extremely concerned about this additional information. The Chair had already contacted the Police following last months meeting, this new information regarding smoking of drugs in the play area needed to be addressed immediately. Discussion followed. Mr Bennett suggested some form of CCTV and more presence by Parish Council in the Play Area as a start and for the time being. The Clerk to notify and update the Chair immediately . Additional request - Trees in Hollybush require pollarding. Cllr Hope to make enquires to South Glos Council. Councillors thanked Mr Burchell and he left the meeting at 7.12 pm

4. **MINUTES OF MEETING HELD MONDAY 11 SEPTEMBER 2017**

Minutes agreed, adopted and signed by the Vice Chair.

5. **MATTERS ARISING**

Minutes **10 July 2017**

- 5:3 **NETWORK RAIL** -

Notification of Piling in the area ongoing. One resident did raise a query regarding night working to South Gloucestershire Council who advised a S61 was in place which requires all work to be undertaken with best possible practice.

The Chair would be including a report on the recent NR Coffee evening in Local Talk Back.

Minutes 8 May 2017

- 5:2 TENNIS COURT KEYS - item ongoing (as per previous meeting.) Action: Chair/Clerk

Minutes 13 February 2017

- 5:1 VILLAGE SURVEY - Results of the survey to be included in Local Talk Back. Action: Chair

6. DISTRICT COUNCILLORS REPORT

Councillor Hope read her report to the meeting (*in brief*):-

Rail Works - Work extended and there appears to be little further disruption.

Planning update - The Inspector's report on the PSP has been published and will be going to cabinet in November. The Paper on non-strategic growth is yet to be published.

West of England Spatial Strategy - drop ins organised in places where large developments are anticipated.

Boundary Review - looking for comments from Parishes; do you agree with the proposals and the name Sodbury Vale.

SGC Scrutiny Committee considering the following - Yate area Transport, Education Commission Report progress, Gypsies & Travellers Policy Review, Priority Neighbourhoods national best practice review.

Yate Minor Injuries Unit - concerns about restricted hours to the service that were recently introduced without prior notification. A review and investment in the services on offer together with a simple communications strategy was asked for at a recent HOSC Meeting.

Community Land Trusts - checking to see if this briefing would be open to Parish Council.

7. PLAYING FIELD

- 7:1 Monthly Inspection - Mr Bennett. Several items included in Autumn maintenance schedule.
Damaged wall - reported to Badminton Estate. Simon Dring (Estate Manager) confirmed it would be looked at this week, advising he would also look for the agreement (Lease) to establish who was responsible for maintenance/repairs to the wall. Item on-going
- 7:2 Autumn maintenance - List drawn up to include overgrown vegetation, tree roots, tennis court etc. to be carried out by Ben Pope (Gardener). Waiting on a suitable date. Action: Chair
a. Tennis Court Cllr Hope forwarded the Members Award Funding forms. Briefly discussed. Deadline January 2018. Action: Mr C Bennett
b. Sale of Key - Clerk sold 1 key to Mr I Jarvis £30 cheque received and paid into account.
- 7:3 Hollybush Gate - Handle to be changed to rope. Action: Chair
- 7:4 Annual Inspection - Observations - Zip Wire recommend main cable is thoroughly inspected every 2 years which will involve either removing cable or the use of ladders to inspect for any damage/rust. Goal Posts treat & repaint. Some of the grass mats silted up and soil compacted. Full Report circulated and noted.
- 7:5 Disturbances by Youths - Reported after last meeting. Local PCSO advised late night patrols would be increased. However due to the additional information received during this meeting PC to insist much stronger action is taken. Action: Chair
- 7:6 John Miller (Corsham) Ltd - Mr Bennett produced a cheque for £340.00 being the balance of the AT Play payment for a grass box for the mower which Millers were unable to supply. It was to be treated as a donation. Mr Bennett had kindly explained the details in a letter for the Auditor in the event of a query. The Clerk thanked Mr Bennett for resolving this item.

8. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 8:6 20 mph Zone - No details to date. Cllr Hope agreed to try to establish a date.
- 8:8 Notice Board - The Chair looked at similar boards and found a 3 door board for £1500 plus VAT. Seasoned Oak, slightly bigger than existing, including a header to insert name. Although posts supplied there were posts already place so it was hoped a discount could be obtained. Councillors discussed and agreed unanimously to purchase. Action: Chair

- 8:12 PROW - LAT 1/2 - The Chair emailed photos of the problem which Nicola Chidley (PROW Officer South Glos Council) had looked into and had spoken to the farmer concerned. A warning sign for the electric fence was ready to be installed. Item resolved.
- 8:13 Luckington Road Stables (Lay-by) - Simon Dring (Badminton Estate Manager) had spoken to the lady in question; both the cones and tape had subsequently been removed. Item resolved
- 8:14 Missing signs - photographs to be taken of the area. Action: Chair
- 8:15 Trinity School - Zig Zag Lines- Tracey Hamblett confirmed she would visit the School and take measurements. The lines were 'advisory' and not covered by a Traffic Regulation Order (TRO). Details to be agreed between Cllr Hope, Parish Council and Trinity School. There is currently a rolling programme within the Capital Programme to correct all 'No Stopping' markings outside schools. As the programme progresses a TRO will be issued to back up the markings.
- 8:16 Street Light near Postbox - reported to Street Care. No further information to date.
- 8:17 Damaged Road Narrows Sign - Reported to Street Care. No further information to date.
- 8:18 Blocked Drains Tormarton/Burton Road - Reported to Street Care - No further information.
- 8:19 Fly Posting - Mrs Haddrell had photographed a sign advertising 'Logs for sale' high up on a telegraph pole at the end of Tormarton Road. Concerns were raised this could escalate and further notices might appear either on the same post or similar in the village. Cllr Hope mentioned South Glos Council had information on how to deal with this and would email details to The Clerk.

9. PLANNING

- 9:1 Applications - None
- 9:2 Decision Notices -
- | | |
|-------------|--|
| Application | PK17/2875F (Re-submission of PK6624/F) |
| Proposed | Erection of two storey side extension to form additional living accommodation. |
| Location | 23 Hollybush Close, Acton Turville |
| Decision | Approve with conditions. Noted. |
- 9:3 Planaps Listings - 11 September to 01 October nothing for AT
- 9:4 Delegated Decisions - nothing for AT
- 9:5 Circulated Schedule - nothing for AT
- 9:6 Other - nil.

10. CORRESPONDENCE

10:1 Correspondence - (nil)

10:2 Emails - (in brief)

Website response (previous meeting) - Overgrown Brambles Badminton Rd - had caused the wall to collapse. Brambles removed, wall repaired. Item resolved.

- SGC - Zig Zag Lines refer to item 8
- Network Rail - Schedule of Piling works - noted
- SGC - Introduction to General Data Protection Regulations (GDPR) noted & will be looked at.
- SGC Consultation - changes to Local Planning Application Requirements - ends 16/11/17
- ALCA - failure of Defibrillator - An unfortunate incident had occurred in a parish with regard to procedures when operating a Defibrillator. Mrs Haddrell noticed the sign on the Defibrillator outside the shop was currently difficult to read and requested, if it was possible, to organise a 'refresher' session. Councillors thought it a good idea and would be beneficial. Sessions organised by the South West Ambulance Service. It was agreed to make the necessary enquiries. Action: Chair

Mrs Smith retained the post which will be circulated in the usual manner.

11. FINANCIAL UPDATE

- 11:3 Website - The Chair was currently in the process of finalising details for the new website.
- 11:4 Pensions - The Chair would be writing to The Clerk. Action: Chair

12. PRECEPT 2018/19

12:1 Item was deferred to next meeting when all members were present.

13. ANY OTHER BUSINESS

13:1 Local Talk Back - deadline 15th of the month. Various items from this meeting as well as updates to be added to next edition. Draft will be emailed to Councillors. Action: Chair

14. AUTHORISED PURCHASES & SERVICES (£50.00+)

14:1 Donations (agreed September meeting) Total: £250.00

14:2 Notice Board - replacement to be purchased - £1500 + VAT (order number raised)
The above items were agreed and approved by the Council.

15. AUTHORISED PAYMENTS

Chq. No.	Details	Amount
783	(donation) Local Talk Back	£70.00
784	(donation) Citizens Advice Bureau	£40.00
785	(donation) Victim Support	£40.00
786	(donation) Village Link	£40.00
787	(donation) AT Churchyard	£60.00
788	(Annual Inspection) The Play Inspection Company	£105.00

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be Monday 13th November 2017 @ 7 pm at Trinity School, Acton Turville.

There being no further business the meeting closed @ 7.55 pm

Copies: Sue Hope - District Councillor
PC Ken Hill - Chipping Sodbury Police
PCSO Sian Rollings - Chipping Sodbury Police