

**Acton Turville Parish Council Meeting
Monday 12 November 2018 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Farrell (Chair)
Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: Mr B Stephens, Mr P Moss,) 7.00 pm to 8.15 pm
Mr A Mitchelmore, Mr T Evans) 7.00 pm to 8.15 pm
Sue Hope (District Councillor) 7.35pm to 8.40 pm

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - Mr C Bennett
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** -

The subject of the on-going AT Development was raised. Debate followed with various topics being discussed, including the number of houses proposed, various sites as well the latest information and sketch drawing circulated recently by the AT Liaison Group. The Chair, along with Councillors present, responded to various comments stressing the purpose of the Liaison Group was just that, to Liaise between residents of Acton Turville and Badminton Estate. All views whether for or against plus any additional suggestions were relayed back to the Estate and taken on board. After further discussion the Chair advised he would take the points raised back to the Liaison Group for consideration. The Parish Council were thanked for their time and their work on the Development to date; the parishioners then left the meeting.

4. **MINUTES OF MEETING HELD MONDAY 8 October 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

Minutes 8 October 2018

13:2 Brambles & Overgrown Shrubbery (AOB)

The Chair confirmed he had written to the Estate regarding these issues and was currently waiting on a response. Agreed item moved to item 9 on the Agenda.

Minutes 9 July 2018

Castle Combe Circuit - nothing further to date. Agreed Item moved to item 9 on the Agenda.

Minutes 13 November 2017

11:3 Website - progressing. *Item ongoing*

11:4 Pension - progressing *Item ongoing*

6. ACTON TURVILLE DEVELOPMENT (*Liaison Group (LG) update*)

The Chair reported the latest information had been circulated to the village over the previous weekend including a basic A4 sketch of ideas for Hollybush Farm. It was again stressed at this stage no planning or outline planning had been applied for and the proposed development was still in its early stages and further ideas/details continued to be explored. A 'drop in' session had been organised for Thursday 15 November at Trinity School 7-9 pm for parishioners to air their views. A presentation by the Estate would be taking place on 6th December 7-9 pm, with a further 'drop in' on Saturday 12th January 2019 between 9 am - 1 pm.

7. DISTRICT COUNCILLORS REPORT

Cllr Hope read her report to the meeting - (*details in brief.*)

Changes to the Planning Decision Making Process - This has been agreed by South Glos Council. The old areas (East & West) have been abolished to be replaced by a Spatial Planning Committee which over-arches a Development Management and Strategic Planning Committee, together with two Sites Committees.

The Strategic Planning Committee - will meet as and when at Kingswood CC and would consider major applications.

The Development Management Committee - will meet monthly and consider applications referred correctly from the Circulated Schedule and those from the Director.

Sites Committee - only applications which have been referred to by the Committee. No third party or applicants allowed to speak at sites.

Spatial Planning Committee - will pick up matters that have been referred to it. (in report)

Permission in Principle - I see the PC has received a PIP the first of its kind for South Gloucestershire.

Community Engagement Forum - Local Beat Areas are being changed to reflect the revised SGC Ward Boundaries.

Cotswolds AONB/National Park - The Glover review of National Parks & AONB has called for evidence. Survey on line. Submissions from individuals & organisations by 18 December 2018.

8. PLAYING FIELD

8:1 Monthly Inspection - details received. Noted comment about wall. Agreed to contact Mr Stratton to ascertain when repairs to the wall could be completed. *Action: CB*

Annual Inspection - Report received & circulated - no comments. Actions were Low priority. Invoice for £105 received, authorised and approved for payment.

Drovers Way - Chair had written to the Estate and was waiting on a response. *Action: Chair*

8:2 Mower Annual Service - details received from J Miller. Agreed unanimously Gold Service £445. Clerk to raise an order and contact G Shortall to liaise collection & return. *Action: Clerk*
Mrs Haddrell suggested an alternative idea to potentially reduce the cost of the annual service by looking into costs for hiring a mower on a regular basis. This may have a 'knock on' effect by reducing insurance costs as well. Councillors thought this idea worth further investigation.

Mr Radford-Hancock volunteered to investigate costs of hiring a mower and also to look into alternative prices for annual servicing of the existing mower. *Action: CR-H*

8:3 Hollybush Gate - to be completed. *Action: CR-H*

8:7 Tennis Court -

Surface - Agreed wait until spring. Chair to speak to I Heseltine. *Action: Chair*

Net - Wire installed by CB. MAF Application Form received from Cllr Hope to apply for a small grant towards purchasing a new net. *Action: CB*

Notice - the notice on the door of the tennis court had been removed due to fading, and required replacing. It was understood Mr Bennett was dealing with this? *Action: CB*

Court Key - Withdraw key from the shop until further notice. *Action: Chair*

8:9 Ash Tree - Letter sent to Estate enquiring re removal and suitable replacement. *Action: Chair*

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 9:14 Missing signs - (Clump of Trees) New photos taken & forwarded but still not replaced.
- 9:20 B4039 Burton Road - 'Village Gate Scheme.' Following the site meeting and the locations noted in the previous minutes, SGC had issued a public consultation from 25th September until 16th October. No further information received to date. Action: Chair?
- 9:24 Trees Hollybush - waiting on site visit (SGC) to determine which trees need pollarding.
- 9:26 Community Speed Watch -
Speeding during the last Horse Trials to be brought to the attention of the organisers asking them to consider the issue of speeding in their next Traffic Plan. Action: Chair
- Speed Watch Sites - sites had been agreed in the village but not authorised. Cllr Hope suggested contacting South Glos Speedwatch team asking for an update. Action: Clerk
- 9:27 Brambles & Overgrown Shrubbery - The Chair had written to Badminton Estate and was waiting on a response.
- 9:28 Castle Combe - nothing further to date but item to be kept on Agenda for the time being.

10. PLANNING

10:1 Applications - 1

- Reference P/4636/PIP (PERMISSION IN PRINCIPLE) ORDER 2017 (AMENDED)
- Location Badminton Horseboxes, The Street, Acton Turville
- Description Permission in principle for the erection of 3 No. detached dwellings and 1 No. car port.
- Response Councillors viewed and discussed this application and took into account the comments received from neighbours. A significant number of issues arose and which resulted in a unanimous decision that the Parish Council formally Object to this particular application. Response would be sent via SGC website.

Application from previous meeting - response

- Reference PK1/8/4080/F
- Proposed Demolition of existing garage and erection of new garage.
Erection of single storey side, front and rear extensions to form additional living accommodation.
- Location Stonewalls, Sodbury Road, Acton Turville
- Response The Parish Council had no serious objection to this application, however it was brought to the attention of the planning officer the garage is not shown on the site plan, nor does it show how this will impact on the frontage of the property.

10:2 Decision Notices - 2

- Reference PK18/0802/F
- Location 6 Tormarton Road, Acton Turville
- Proposed Erection of two storey side and rear extension to form additional living accommodation. Alterations to existing porch.
- Decision Approve with conditions.
- Reference PK18/3686/F
- Location 3 Hollybush Close, Acton Turville
- Proposed Demolition of existing garage and rear conservatory. Erection of two storey side extension and single storey rear extension & installation of rear dormers to form additional living accommodation.
- Decision Approve with conditions

10:3 Planaps Listings - 15 October to 04 November (includes Stonewalls application)

10:4 Delegated - N/A

10:5 Circulated Schedule - N/A

10:6 Other - None.

11. ACCOUNTS, ANNUAL DONATIONS & PRECEPT 2019/20

- 11:1 Annual Audit 2017/18 - ALCA confirmed smaller parishes who had sent in their exemption certificates (accounts under £25,000) with no queries arising would not receive anything further from the Auditor. *Item now closed*
- 11:2 Accounts - one cheque not cleared, check next statement. *Action: Clerk*
- 11:3 Bi Monthly Financial Report - Circulated for information.
- 11:4 Precept 2019/20 - Due to increased costs an updated draft budget had been circulated to Councillors for consideration. Discussion followed and Councillors present accepted the figures but it was agreed to defer the final decision until the next meeting (December) when all Councillors were in attendance.

12. CORRESPONDENCE

- 12:1 Correspondence -
- J Miller (Machinery) Ltd - prices for Annual Service (agreed in item 8)
- 12:2 Emails - (*in brief*)
- PI Inspection - details and invoice £105 (agreed in item 8)
 - SGC - details of forthcoming changes to the planning process. Noted
 - SGC - various consultations (circulated)
 - SGC - how to report Graffiti. Noted
 - SGC - feedback from Gateway survey - noted

Mrs Smith retained the post which would be circulated in the usual manner

13. ANY OTHER BUSINESS

- 13:1 Local Talk Back - deadline 15th of the month.
- 13:2 Next Meeting - December meeting would deal with urgent items and updates only - remainder to be deferred until January due to the time of year.

14. AUTHORISED PURCHASES & SERVICES (£50.00+)

- 14:1 PI Inspection - Repeat Order for Annual Play Inspection £105.00
- 14:2 J Miller (Corsham) Ltd - Mower Annual Service 'Gold' £445.00 approved Clerk to raise order.

15. AUTHORISED PAYMENTS (*all cheques signed by two councillors*)

Chq No.	Details	Amount
820	PI Inspection Company (Annual Inspection)	£105.00

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 10 December 2018 @ 7.00 pm Trinity School, Acton Turville.

There being no further business the meeting closed @ 9.15 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police