

**Acton Turville Parish Council Meeting
Monday 11 March 2019 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Farrell (Chair)
Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mr C Bennett
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: 5 Parishioners (7- 8 pm)
District Cllr Sue Hope (7.30 - 8.30 pm)

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - None
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** -

AT Developments - Parishioners discussed the recent meeting held by Badminton Estate on 26th February on the proposed development in the village. Concerns were raised about the wording of the survey/questionnaire by Badminton Estate at the meeting. It was felt the type of questions asked were not broad enough to get a representation of the feelings of the village as a whole and should be more specific. An 'independent' survey was suggested with one or two simple questions such as "What level of expansion of the village would you be comfortable with?" which would then show how the village felt as a whole and give a more accurate picture. The idea of forming an Action Group was also raised and briefly discussed. Parishioners asked whether the Parish Council would carry out the survey. The Chair replied questions needed to be well thought out and kept clear and simple. The survey should be limited to one A4 page. The Chair confirmed circulation would be by letter drop. A parishioner volunteered to draft some questions which could be brought back to the Council at the April meeting for consideration.

Speeding in the village - The issue of speeding, in particular, Burton Road and during events at Castle Combe were raised. The Chair advised both of these had been discussed previously and the Parish Council were pursuing this further with the Police and with South Glos Council Highways Team who suggested a Traffic Calming Scheme but it was not considered critical enough to be awarded funding by SGC. The Speed Camera Van had attended on frequent occasions along with the Police Bike Camera. The Community Speed Watch Team had also been out in the village with the Police. The Chair suggested residents highlight their concerns by writing to the Police and South Gloucestershire Council Highways. Everyone was thanked for attending and then left the meeting.

4. **MINUTES OF MEETING HELD MONDAY 11 February 2019**
Minutes agreed, adopted and signed by The Chair.
5. **MATTERS ARISING** - None
6. **ACTON TURVILLE DEVELOPMENT** - refer to above item 3.
7. **DISTRICT COUNCILLORS REPORT** Cllr Hope read her report to the meeting.

8. PLAYING FIELD

- 8:1 Monthly Inspection -the rubber on one of the child seats had started to wear. Mr Bennett to keep an eye on this but to consider it will need we need replacing in the future. Noted.
Boundary Wall - establish when repairs are likely to start (weather permitting.) Action: CB
Drovers Way - waiting on a response from Badminton Estate. Action: Chair
- 8:3 Hollybush Gate - latch to be changed. Action: CR-H
- 8:4 Rent - Play Area - approved unanimously for payment.
- 8:7 Tennis Court:-
Surface - Mr Heseltine was looking at a suitable time to get the moss cleared, weather permitting. Action: Chair
MAF Grant - A query arose on paperwork to accompany the grant. The Clerk telephoned SGC to clarify the Grants requirements. SGC replied all documents requested must be sent prior to approval. The Chair advised the form stated Town & Parish Councils were automatically approved. Cllr Hope was asked to clarify this. Mr Bennett to complete the form adding the Clerks name and address as contact. Action: CB
Court Keys - letters will be sent to keyholders who initially joined the Tennis Club asking for subscriptions or return of keys if they no longer wished to use the court. Action: Chair/Clerk
Court Door - Mr Bennett found the tennis court door open (normally locked) noting the lock was stiff - probably the reason why it was left open. Repaired by Mr Bennett. Item resolved.
Key held at shop - returned to Clerk. Item resolved.
- 8:9 Ash Tree - The Chair advised he had spoken to the Estate who had given the Parish Council permission to remove the tree but by a professional tree surgeon. The Chair declared an interest; he knew a tree surgeon who could do the work for free, providing they could keep the wood. A request that the stump be treated also agreed. Parish Council to provide the materials if necessary. Agreed unanimously. Action: Chair

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 9:14 Missing signs - (Clump of Trees) New photos sent but not replaced. Waiting on Envirocycle to complete repairs and then request missing signs are installed. Action: Clerk
- 9:26 Community Speed Watch -Further complaints about speeding on the Burton Road, Tormarton Road & Sodbury Road had been noted. The Speed Camera Van had visited on several occasions on various roads and discussion/help with the Police were continuing.
- 9:27 Brambles & Overgrown Shrubbery - Further complaints received. Badminton Estate to be reminded again this item needs to be rectified. Action: Chair
- 9:28 Castle Combe Race Days - The Chair reported PC Hill was liaising with Wiltshire Police and Castle Combe Circuit to look into which clubs were speeding during race days and to pass on dates of forthcoming meetings Item on-going. (See item 12)
- 9:30 SGC Annual Spring Clean- Saturday 6th April 2019 10 am Fox & Hounds Car Park. Poster given to Clerk for the notice board and there would be a reminder in Local Talk Back.
- 9:31 Items reported - Broken direction sign on the Sodbury Road. Acknowledged by Streetcare.

10. PLANNING

- 10:1 Applications - None
- 10:2 Decision Notices - Nothing for AT
- 10:3 Planaps Listings - None
- 10:5 Circulated Schedule - N/A
- 10:6 Other - None

11. FINANCE REPORT

- 11:2 Accounts - Balanced with bank as at 25th February. No outstanding items. The AGAR (Annual Audit) was due to be received shortly. Note: The new notice board was smaller than the previous board therefore some advertising notices may have to be temporarily removed to accommodate specific notices legally required to be displayed at this time of year. Agreed. Action: Clerk

- 11:2 Appointment of External Auditor 2018/19 - agreed unanimously Mr T Tripp. *Action: Clerk*
 11:3 Bi Monthly Financial Report -circulated for information.
 11:4 Pensions - item on-going
 11:5 Items for April meeting - ALCA subscription £75.95 to be approved next meeting.
 Hire of Hall (Trinity School) £220.00 require payment in advance. Approved next meeting.
 Order to be raised. Lettings form to be completed. *Action: Clerk*

12. CORRESPONDENCE

- 12:1 Correspondence -
- £50 to help with repairs of Tennis Court received from Luckington resident. Thank you letter to be sent. *Action: Clerk/Chair*
- 12:2 Emails - (in brief)
- Badminton Horse Trials - Both the Chair & Clerk attended the Traffic Conference earlier in the month. The conference was attended by various bodies including the Police and South Glos Council (Traffic/Highways) who managed the various types of transport along with those attending the event. The Chair raised the issue of speeding from vehicles through the village in particular, traders leaving at the end of the Trials. Last year around 6 pm onwards numerous traders came from Badminton over the Railway Bridge into the village well over the speed limit of 30 mph at that time. The speed limit had since been reduced to 20 mph and it was requested this change be emphasised and included somewhere on the documents which the Traffic Conference/Horse Trials handed out. PC Hill discussed the issue with the Chair and aimed to get the camera bike out during Badminton week along with the Speed Camera Van as well. *Update next meeting.*
 - Defibrillator refresher course - 16th July 2019 7-9 pm Trinity School Hall

13. ANY OTHER BUSINESS

- 13:1 Local Talk Back - due by 15th of the month
 13:2 Duchess Garden - It was hope to include a tidy up during the Annual Spring Clean in July.

14. AUTHORISED PURCHASES & SERVICES (£50.00+) None

15. AUTHORISED PAYMENTS (all cheques signed by two councillors) -

Chq. No.	Details	Amount
826	Somerset Trust - Rent play area	£5.50
827	S A Radford-Hancock - telephone allowance	£33.93

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 8th April 2019 @ 7.00 pm Trinity School, Acton Turville and will include the Annual Parish Meeting

There being no further business the meeting closed at 9.08 pm.

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police