

**Acton Turville Parish Council Meeting
Monday 12 March 2018 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Farrell (Chair)
Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: Sue Hope (District Councillor SGC (7.30 - 8.30 pm))

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - Mr C Bennett
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** - None
4. **MINUTES OF MEETING HELD MONDAY 12 FEBRUARY 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

Minutes 11 December 2017

- 5:3 Network Rail (NR) - Further piling will be taking place from the 19th to 22nd March between the hours of 10.30 pm and 6 am. The Chair raised the issue of large lorries relating to NR were still using The Street and Tormarton Road. A reminder will be sent to NR. Email received from NR regarding complaints about littering. NR suggested sending a team out to address this. The Chair advised perhaps putting NR in touch with Christina Williams re: the South Glos Annual Spring Clean so that with a combined effort the whole village would benefit. *Action: Chair*
- 10:2 Defibrillator - Refresher course booked for Tuesday 13th March, Trinity School Hall, 7-9 pm.

Minutes 13 November 2017

- 11:3 Website - progressing. The Chair confirmed there would be no problems with regard to requirements for the Annual Audit. *Item ongoing*
- 11:4 Pension - Chair and Clerk to review and discuss. *Action: Chair/Clerk*
- 13:1 Community Room - This item had been left with the Parochial Church Council. PC would await further details in due course. *Item ongoing*

6. **DISTRICT COUNCILLORS REPORT**

Cllr Hope read her report to the meeting. *(In brief)* -

Local Plan - South Gloucestershire has published its Local Plan for consultation, this includes areas for non-strategic growth as well as large areas of urban growth with 6000 houses for green fields. The number of houses for the non-strategic growth area, the rural areas, has been increased from 1000 to 1300 with a possible 500 on top of that. There is a drop in session to find out more on 20th March 2018 at the Ridgewood Centre, Station Road, Yate, time 6-8 pm all welcome.

Health - The three Clinical Commissioning Groups of South Gloucestershire, Bristol and North Somerset are now working together to address the health issues of our area. There are huge overspends and high demands on the Health Service. Watch out for a consultation about local services planned for March.

Motorway Link 18a - on 12/3/18 South Glos Cabinet have agreed to recommend the WECA the Western Approach to the new link to the M4.

Anti Social Behavior - I contacted the SGC ASBO team who were very helpful, and have put them in touch with the Head of Trinity . I also met with PC Ken Hill; we discussed the matter and he confirmed he is paying regular evening visits to Acton Turville.

Rural Equalities Conference - 22nd March at Chipping Sodbury Town Hall; there is also an evening session on tackling isolation on 20th March

I attended the Community Engagement Forums at Cromhall & Yate; our local police beat officer PC Hill was in attendance at the Yate CEF, I was able to follow up the ASBO situation. It is important to ring 101 to report any police matters. *(Full report on file)*

7. PLAYING FIELD

7:1 Monthly Inspection - A few minor items along with more rubbish noted in Drovers Way.

Drovers Way - The Chair advised Ben Pope (Gardener) was hoping to visit shortly to quote for clearing the area. *Item ongoing*

Bin- Following removal of the large bin a replacement had been requested. SGC Waste Management emailed advising the bin was for domestic waste only so therefore a replacement would not be delivered. It was suggested Parish Council arrange a collection via a commercial waste service. A list of contractors had been provided for obtaining quotes. Councillors discussed this issue and agreed to keep the matter under review.

Grants - The Chair suggested asking Gloucester PFA when the next round of grants were available in order to ascertain if they might be suitable to help with clearing certain areas of the playing field. Agreed. *Action: Clerk*

7:2 Damaged wall - Mr Bennett to speak to Mr Stratton. *Action: CB*

7:3 Hollybush Gate - Rope supplied. *Action: CR-H*

7:7 Tennis Court - The Chair was looking into varieties of suitable weed killer. *Action: Chair*

Quotes - Three companies found for sealing & relining Tennis Courts. Exact requirements discussed and noted. Quotations to be sought shortly. *Action: Clerk*

The Chair was currently reviewing the paperwork received from AT Tennis with regard to previous keyholders etc. *Item ongoing*

7:9 Ash Tree roots - Badminton Estate replied stating they would send someone out to look at this problem. *Item ongoing*

8. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

8:14 Missing signs - photographs taken & emailed to Streetcare. *Awaiting action & completion.*

8:15 Trinity School - Zig Zag Lines- Work commencing 13 March 2018. *Item resolved.*

8:20 B4039 Burton Road - *waiting on reply from Tracey Hamblett (SGC)*

8:22 Building opposite Luckington junction - *waiting for a reply from Badminton Estate.*

8:24 Trees Hollybush - Cllr Hope had made enquiries and forwarded an email from Ian Turner, Tree Officer (SGC) which did not clarify the issue raised. After further discussion, and to avoid confusion (with new trees/bushes planted) Cllr Hope suggested a site visit with Mr Turner to identify the exact location of the trees which required pollarding. *Update next meeting*

8:25 Moss on pavements - Main areas Badminton Road o/side 'Pippins', Chapel Lane into The Street, Luckington Road and Littleton Drew Road. Report to Streetcare. *Action: Clerk*

8:26 Community Speed Watch - *ongoing*

8:27 Damage to Road at Clump of Trees - South Glos Highways inspector had contacted the contractor concerned asking them to stop using the area as a turning space. *Item resolved*

8:28 Drains - The drain o/side Station House still an issue in heavy rain along with the drain outside the Fox & Hounds, both of which had been reported again. It was noted the majority of the drains in the village had recently been marked and it was hoped work would be carried out shortly. *Update next meeting.*

9. PLANNING

- 9:1 Applications - 1
Reference PK18/0802/F
Proposed Erection of two storey and rear extension to form additional living accommodation. Alterations to existing porch to match No. 8 Tormarton Road
Location 6 Tormarton Road, Acton Turville
Comments Having viewed the application Councillors instructed the Clerk to forward a reply of No Comment to South Glos Planning Department.
- 9:2 Decision Notices - Nil
- 9:3 Planaps Listings - 26/2/18 to 04/03/18 includes above application.
- 9:4 Delegated - Nil
- 9:5 Circulated Schedule - Nothing for AT.
- 9:6 Other: -
- 9:6:1 TPO Field Maple in Hollybush Close. SGC who stated the tree did not fit the current criteria and therefore a TPO had not been actioned. Email sent questioning why the Parish Council and the parishioner who requested a TPO had not been informed of this, no response received at the time of this meeting. Item to be followed up directly.
- 9:6:2 South Glos Local Plan - Parish Council had been notified by a neighbouring parish regarding pages 96-99 of the plan which addressed a policy on gypsy & traveller accommodation. Quote "all existing and authorised Gypsy/Traveller Sites within South Gloucestershire are proposed to be allocated in the new Local Plan as a permanent site for Gypsy/Traveller use. In doing this, the council recognises that many existing sites currently lie in the Green Belt. National policy states that the mechanism for enabling the delivery of these sites, is to remove the Green Belt designation ("insetting") and allocate for this use." End Quote. Discussion followed. The Chair asked for a volunteer to action this and draft a suitable response. Deadline 30/04/18. Mrs Haddrell agreed to look at the Local Plan along with the accompanying information which would be forwarded by the Clerk. Action: S. Haddrell/Clerk

10. CORRESPONDENCE

10:1 Correspondence -

- Badminton Estate - The Somerset Trust - Invoice - Rent of playing field - approved.
- SGC - Parish Biodiversity Action Plan (hard copy) noted
- Badminton Horse Trials - Draft Traffic Plan (circulated in folder)
- Annual Audit - although details had yet to be received an abbreviated list had been located on the ALCA website which the Clerk printed and read to the meeting. (see below)
- Internal Auditor - Following the above Councillors agreed unanimously to appoint Mr Terry Tripp to review the accounts for 2017/18. Action: Clerk

10:2 Emails - (in brief)

Previous

- NALC - Data Protection Officer. Action: via Mr C Bennett
- Antisocial Behaviour & Parking Issues Meeting - This to be arranged with Headteacher at Trinity School along with all parties concerned after Easter. Item ongoing

Current

- PC removed from Museums distribution list. Thanks to Cllr Hope.
- NR reply to email from Chair re littering (refer to matters arising)
- SGC Playing field bin - refer to item 7
- SGC Local Plan - 'Drop in Sessions' noted
- Tormarton PC - Highlighting an item in SG Local Plan - refer to item 9

Telephone Calls

- Mr Conrad Jones had asked whether Councillors were considering doing anything to commemorate the First World War. It was known Hawkesbury were organising an 'Afternoon Tea' in their Village Hall. Discussion followed and it was suggested Mrs Smith mention this to members of the Luncheon Club to see what transpired. Action: Mrs Smith

Mrs Smith retained the post which would be circulated in the usual manner

11. ANY OTHER BUSINESS

11:1 Local Talk Back - Next issue February deadline 15th of the month. *Action: Chair*

11:2 Thanks - The Chair wished to minute the Parish Councils thanks to Christina Williams in recognition of her recent kindness during the recent snowfall in the village. Christina had offered fuel (logs) for anyone who required them plus organising delivery of Milk and Bread to those unable to get out; as well as clearing of paths. Also thanks to the community spirit of all who helped clear roads, look after their neighbours etc.

12. AUTHORISED PURCHASES & SERVICES (£50.00+)

12:1 ALCA - Annual Subscription £74.02 (order number issued)
The above agreed and approved by the Council.

13. AUTHORISED PAYMENTS

Chq. No.	Details	Amount
801	Avon Local Councils' Association Annual Subscription	£74.02
802	S Radford-Hancock Part payment telephone	£31.50
803	The Somerset Trust Rent - Play Area	£5.50
804	C Farrell Reimbursement - Modem	£18.33

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 9 April 2018 @ 7.00 pm Trinity School, Acton Turville and will include the Annual Parish Meeting.

There being no further business the meeting closed @ 8.35 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police