

Acton Turville Parish Council Meeting
Monday 14 January 2019 at 7.00 pm

Trinity School, Acton Turville

<u>Present:</u>	Mr C Farrell	(Chair)
	Mr C Radford-Hancock	(Vice Chair)
	Mrs S Smith	
	Mr C Bennett	
	Mrs S Haddrell	
<u>Clerk:</u>	Sue Radford-Hancock	
<u>Attending:</u>	Cllr Sue Hope (District Councillor SGC)	

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - PC Ken Hill (Avon & Somerset Police)
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** - None
4. **MINUTES OF MEETING HELD MONDAY 10 December 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

Minutes 13 November 2017

- 11:3 Website - Chair reported no issues with the existing website. *Item removed.*
11:4 Pension - on-going. *Agreed move item 11.*

6. **ACTON TURVILLE DEVELOPMENT (*Liaison Group (LG) update*)**

The Chair reported the meeting scheduled to be held in December 2018 had not been confirmed due to Badminton Estate taking into account the comments made from the last 'drop in' session. It had also been noted another site had been identified in the village and included on the 'Call for Sites' by a local individual. The meeting was informed that Tuesday 26th February had been booked at the school for the next village meeting. The minutes of the last meeting between the Estate and the Liaison Group were due to be circulated to residents shortly.

7. **DISTRICT COUNCILLORS REPORT**

Housing - A further analysis of the housing land supply shows that South Gloucestershire now has enough land to meet the 5 year land supply laid down by national government; this means the Council is in a stronger position to defend speculative planning applications which fall outside the core strategy, that is, those areas identified for growth.

Community Engagement Forum - will be held at Warmley Community Council 7 pm 7th February.

Chief Inspector Mosley will be coming to the neighbouring CEF at Hawkesbury Upton on 12th February in the Methodist Chapel, Back Street at 7 pm all welcome.

Community Awards - nominations are open until 28th February refer to SG website for further details.

Life with Dementia - Practical training courses are available for those caring for partners, parents or friends on the third Wednesday of the month(afternoons.) For further information ring Beth Tovey on 01454 864971.

8. PLAYING FIELD

- 8:1 Monthly Inspection - Carried out by Mr Bennett. No issues or litter reported.
Boundary Wall - Mr Bennett to contact Mr Stratton to establish start of repairs. *Action: CB*
Drovers Way - waiting on a response from Badminton Estate. *Action: Chair*
- 8:2 Mower Annual Service - Invoice from J Miller £422.75 received and approved for payment. Mr Radford-Hancock was looking into costs of lease/hire for a mower; however as the mower was currently in good working order it was deemed not to be a priority at present.
- 8:3 Hollybush Gate - latch to be changed. *Action: CR-H*
- 8:7 Tennis Court:-
Surface - Agreed to wait until spring. Chair to confirm with I Heseltine. *Action: Chair*
Net - Mr Bennett had applied for a small grant on behalf of the Parish Council towards a new net and ancillary equipment. This was currently being processed.
Court - Notice of how to apply to play tennis to be replaced. *Action: Chair/CB*
Court Key - The shop had been unable to find the key to date. There was currently 1 key left. Mrs Smith raised the issue of annual fees for members with a key who used the court. Councillors discussed and agreed to write to current members. A draft letter would be sent requesting payment from January 2019. Mrs Smith volunteered to deliver the letters to those living in the village. The remainder to be posted/emailed. *Action: Chair/Clerk*
- 8:9 Ash Tree - waiting on a response from Badminton Estate. *Action: Chair*

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 9:14 Missing signs - (Clump of Trees) New photos forwarded, but SGC still hand not replaced.
- 9:26 Community Speed Watch - The Chair reported new sites had been agreed around the village as previously mentioned. The team were currently waiting formal confirmation. However, it was noted Luckington Road was not included due to the fact there was apparently insufficient traffic to warrant a speed watch site. The Chair stated this was a busy road during the mornings and evenings used by people travelling to and from work. PC Hill advised he would be attending the February meeting when this item would be discussed further.
- 9:27 Brambles & Overgrown Shrubbery - waiting on response from Badminton Estate. *Action: Chair*
- 9:28 Castle Combe Race Days - It was agreed this needed to be a 'joint' effort between Wiltshire and South Gloucestershire. Various ideas were put forward and it was agreed to defer this for further discussion at the next meeting.
- 9:29 Clump of Trees - vehicles from Envirocycle had been witnessed turning in the area of the clump of trees. This had been reported previously. Lorries were continuing to turn damaging the road surface and the area itself. It was agreed to write to the company concerned with copy to Badminton Estate and South Gloucestershire Highways. *Action: Chair*

10. PLANNING

- 10:1 Applications - None
- 10:2 Decision Notices - 1
- | | |
|-------------|--|
| Application | PK18/4080/F |
| Proposed | Demolition of existing garage and erection of new garage. Erection of single storey side front and rear extensions to provide additional living accommodation. |
| Location | Stonewalls, Sodbury Road, ActonTurville |
| Decision | Approve with conditions. |
- Parish Council had queried the fact that the propose new garage was not included on the plan also there was no indication on how near its location would be to the frontage of the property. An email was sent to the planning officer highlighting this. The comment could not be found on the website at the time. Cllr Hope explained that as the Parish Council did not object to the application itself, the comment about the garage was not applicable. Cllr Hope confirmed the PC's comment had been added to the application on their website.

- 10:3 Planaps Listings - Nothing for AT.
 10:5 Circulated Schedule - N/A
 10:6 Other -

11. FINANCE REPORT

- 11:2 Accounts - All Cheques cleared & balanced with bank. VAT had been claimed up to and including 31 December 2018.
 11:3 Bi Monthly Financial Report - issued for information. No outstanding issues.

12. CORRESPONDENCE

- 12:1 Correspondence -
- J Miller (Corsham) Ltd - Mower Annual Service refer to item 8.
- 12:2 Emails - (*in brief*)
- Various consultations received and circulated.
 - ALCA - notification of withdraw of LCTS grants - noted.
 - South Glos Spring Clean 11 Feb to 10 May. Discussed. Mr Bennett advised he had someone in mind who may be interested in organising this event. It was stressed that a date for the Annual Spring Clean should be set and registered as soon as possible. Action: CB
 - NHS Annual Defibrillator Awareness Session - The Chair to look into a suitable date to book the school hall. A councillor added that wider advertising would be beneficial. Action: Chair

13. ANY OTHER BUSINESS

- 13:1 Local Talk Back - due by 15th of the month
 13:2 Dog attack - This had been brought to the attention of the Council. As it was an on-going investigation by the Police and South Glos Dog Warden no comment could be made.
 13:3 Apologies - Mr Bennett gave his apologies for the next meeting. Noted.

14. AUTHORISED PURCHASES & SERVICES (£50.00+)

John Miller (Corsham) Ltd £422.75 agreed in December meeting.

15. AUTHORISED PAYMENTS (*all cheques signed by two councillors*)

Chq No.	Details	Amount
824	John Miller (Chippenham) Ltd - Mower Annual Service	£422.75
825	S Radford-Hancock - Petty Cash	£25.00

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 11 February 2019 @ 7.00 pm
 Trinity School, Acton Turville.

There being no further business the meeting closed @ 8.20 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police