

**Acton Turville Parish Council Meeting
Monday 9 July 2018 at 7.00 pm**

Trinity School, Acton Turville

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| <u>Present:</u> | Mr C Farrell Mr C Radford-Hancock Mrs S Smith Mrs S Haddrell | (Chair) (Vice Chair) |
| <u>Clerk:</u> | Sue Radford-Hancock | |
| <u>Attending:</u> | Mark Studden, Steve Burchell, Steve Mitchell (7 - 7.50 pm) Christine Griffin | |

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - Mr C Bennett, Sue Hope (District Councillor SGC)
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** -
 - Castle Combe Race Days

Three residents attending explained to the Council about the Vehicles racing through the village on Saturday 7th July for a Club event at Castle Combe. Witnesses saw a constant stream of traffic exiting the Tormarton Road towards Burton, with cars doing 'wheel spins' meaning they were out of control when turning onto Burton Road. The amount of traffic prevented any pedestrian crossing road to get to the village shop. It was so bad that one resident had to be taken to and from the shop by car as he was unable to cross safely. Speed limits were blatantly ignored. The actions were considered extremely dangerous as well as reckless. One resident had taken footage on his mobile phone but the drivers continued to drive dangerously. Another resident emailed a detailed complaint to Castle Combe and a response received. The organisers asked for a copy of the footage to determine who/which Club was involved. A full report had been given to the Police on the 101 number. Discussion continued with various ideas suggested for traffic calming at the junction including a table top speed hump. However, it was pointed out that schemes such as these required more regulations such as additional street lighting.

The Chair referred to a recent invitation with Avon & Somerset Police Crime Commissioner and the District Commander Yate. Mrs Haddrell also attended and this particular issue was raised. The District Commander was asked if he could get the Police Speed Camera Van in place earlier in the day when traffic was at it's peak as well as a request for more Police presence where possible. The Chair thanked everyone for their input and for bringing this matter to the Council's attention. All points were noted and will be followed up urgently. These residents then left the meeting.
 - Acton Turville Liaison Group

Mrs Griffin asked for it to be Minuted that she did ask to be on the Liaison Group and was waiting for a reply. It appeared from the last minutes the people on the group were selected. The Chair replied that several people had been nominated due to their skills and expertise in various areas. The group had been kept small with two Councillors and four residents; the reason being that when the Badminton representatives were added, the meetings could become too large for effective discussion and decision making and would become ineffective. and any more on the Liaison Group would be ineffective. Questions were asked about who was on the group, how often they met and what happened at the meetings held so far.

The Chair responded that an initial gathering at his residence was to firstly establish whether or not the people nominated were able to give up their time and be available through the summer.

Only one meeting (held a few days ago) had been held with the Estate to confirm the terms of reference for the group and what was required to go forward.

Details of the first meeting will be distributed to residents via a letter drop at the end of this week, and include a list of members along with their contact details. Regular letter drops to follow and bulletins will be published on the Parish Notice Board, Website, The Shop, the Fox & Hounds notice board and Local Talk Back. The amount of housing being considered was still unknown, it was hoped as soon as the information came through it would be circulated. Residents were mindful of other small areas of development on the Wilts/Glos border.

The Chair referred to survey carried out by Badminton Estate which was being collated and anonymised, the results of which would be made available to everyone shortly.

Question: Are the Liaison Group meetings open to the public? Answer: The venue is very small and the group is rather large so it would be difficult to have the public attending.

However, a regular 'Surgery' will be held (possibly at the Fox & Hounds) probably on a Saturday morning so that parishioners can have a coffee, speak to individual members of the committee about their ideas or concerns, all of which would be taken on board and will form part of the discussions.

4. MINUTES OF MEETING HELD MONDAY 11 JUNE 2018

Minutes agreed, adopted and signed by The Chair.

5. MATTERS ARISING

Minutes 14 May 2017

Community Liaison Group (CLG) -

Further meetings to follow. Communication to the parish by letter drop.

Next CLG meeting to take place in 10 days time. Date to be confirmed.

This item will be added to the next Agenda as a specific point until further notice.

Minutes 11 December 2017

5:3 Network Rail (NR) - Two further complaints received re vehicles using the Luckington Road and noise. Both issues will be reported to NR. Action: Chair

Theft of Cable - British Transport Police visited residents living next to the railway line this week, asking if they had heard or witnessed anything with regard to theft of cable. A neighbour also had an item stolen, all of which had been followed up.

Minutes 13 November 2017

11:3 Website - progressing. Item ongoing

11:4 Pension - Chair/Clerk to look at Registration requirements. Item ongoing

6. DISTRICT COUNCILLORS REPORT - none

7. PLAYING FIELD

7:1 Monthly Inspection - CB. It was suggested to add a second bin in the play area. Mrs Haddrell advised only one would be emptied. The bin was moved around from time to time but it was felt sufficient for the time being.

Drovers Way - Mrs Smith reported she had viewed the area commenting that 'it was a total mess and the work could have been carried out much better.' The Chair to follow up the Estates offer to provide suitable trees for planting in the Autumn. Action: Chair

7:3 Hollybush Gate - to be completed. Action: CR-H

- 7:7 Tennis Court - The Chair agreed to take photographs of the court prior to work being carried out as a condition of the recent grant approved by GPFA. Ian Heseltine to be contacted to see when work could start to remove the moss. Cost of hiring a pressure washer already looked into, cost TBA but was considerably lower than quote. Action: Chair
Tennis Net (Wire) - has been temporary 'tied in a knot' but will need replacing at a later date.
- 7:9 Ash Tree - Chair to contact the Estate re suitable replacement. Action: Chair
- 7:10 Antisocial Behaviour - The Chair received an update from PC Hill. It was understood PC Hill had spoken to some youths in the vicinity of the Buffer Depot but to date, there had been no further reports or incidents around the play area.

8. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 8:14 Missing signs - Despite photographs being sent for the second time, no response received from SGC Highways. Chair to take new photos for Clerk to forward. Action: Chair/Clerk
- 8:20 B4039 Burton Road - Following the report from parishioners and the meeting with Tracy Hamblett (SGC Traffic Manager) earlier in the year, The Chair would be contacting Ms Hamblett to determine the current situation to explain recent events at the junction of the Tormarton Road/Burton Road last Saturday. It will be emphasised this situation had become extremely dangerous; the speed limit was being ignored therefore traffic calming must be addressed as a priority. The Chair to contact the District Commander and invite him to Acton Turville for a day to witness these events for himself. Action: Chair
- 8:24 Trees Hollybush Close - waiting on a site visit (by SGC) to determine which trees needed pollarding. (SGC)
- 8:26 Community Speed Watch - details were awaited on confirmation of two new sites namely - Luckington Road and Littleton Drew Road. Traffic Officers have to assess the locations regarding safety prior to giving the go-ahead. More volunteers were needed as only three people are currently involved which increases the burden on them, it was suggested and agreed to include a request in Local Talk Back.
- 8:28 Drains - Mrs Haddrell had sent photographs to the Clerk of a damaged drain near the school which would be sent to Streetcare. The drain in front of the notice board was blocked with leaves, as was another drain by the shop. All of which to be reported. Action: Clerk
School flooding issue - Mr Hutton (Headteacher) had spoken to SGC and work was due to commence shortly. The Parish Council advised they were willing to support the school should there be any issues on this matter.
- 8:29 Speeding during race days - This item is linked to items 8:20 and 8:26 above. The report given by parishioners will be urgently addressed as stated by The Chair. Action: Chair
- 8:30 Overgrown Vegetation - a parishioner reported several of the 20 mph signs especially along Littleton Drew Road were covered in overgrown trees/bushes making them impossible to read. One person volunteered to cut some of the vegetation down but this was really up to SGC Highways to keep road signs clear.

9. PLANNING

- 9:1 Applications - None.
- 9:2 Decision Notices - None
- 9:3 Planaps Listings - None
- 9:4 Delegated - None
- 9:5 Circulated Schedule - N/a
- 9:6 Other - none

10. ACCOUNTS & ANNUAL AUDIT 2017/18

- 10:2 Annual Audit 2017/18 - There had been no further communication to date. Viewing ends on 13/7/18. It was agreed that the Internal Auditor Mr T Tripp be reimbursed for his time as previously. Action: Clerk
- 10:3 Accounts Review & Update- Additional responsibilities circulated. Briefly discussed. Councillors agreed the additions to be added to current regulations. A draft a calendar would be circulated prior to the next meeting to spread the relevant reviews over the year to make the workload easier, avoiding the busiest meetings e.g. April and May. Action: Clerk

- 10:4 Bi-monthly Financial Report - Cheque for £180 still not cleared, two Invoices still not received, and being chased up as a matter of urgency. Invoices over £100 are on website, list updated as and when necessary.
- 10:5 Precept 2019/20 - deferred until September when further details are available and the whole of the Council is in attendance. Action: Clerk

11. CORRESPONDENCE

11:1 Correspondence - (some items discussed)

- Nat West Bank Statement - noted in the Financial Report.

11:2 Emails - (in brief)

- Sodbury Sportive - There will be a charity event through the village in August. In response to the previous complaint re cyclists speeding. The British Cycling Organisation have been notified and have tracked down the group responsible. Those racing or who have scheduled events in the local area have been made aware of of the new speed limits.
- Avon & Somerset Police - The Chair received an update on village matters. Nothing further with regard to any ASB.
- A Wallbridge - request of confirmation of fund raising. Local group looking to refurbish their play area under similar circumstances as PC. Responded suggesting also check HMRC website.
- A&R Monyard - two emails 1 with an FOI request. Additional email confirming meeting with Chair and a Councillor re development in the village.
- Phone Call - request from two previous members of Tennis Court to renew their membership. No problem. The Chair commented the PC were still looking for someone to run this. Mrs Haddrell suggested asking the ladies in question whether they would consider taking over running the tennis court or if they knew anyone who might like to take this on? The Clerk was happy to provide details and forms. Action: Clerk

Mrs Smith retained the post which would be circulated in the usual manner

12. ANY OTHER BUSINESS

12:1 Local Talk Back - No issue in August.

12:2 Chestnut Tree - Mrs Smith raised the issue of the Chestnut Tree which had been removed from Chestnut House recently. Reasons why it had been cut down was unknown. The tree could have been old, diseased or for some other reason had to be removed. It was however in a Conservation Area and permission usually had to be sought. Mrs Smith referred to the occasion some years ago when the owner at the time cut the tree down but South Glos had insisted it had to replace it with similar. Action: Clerk

13. **AUTHORISED PURCHASES & SERVICES (£50.00+) -none**

14. **AUTHORISED PAYMENTS (signed by two Councillors) -none**

15. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 10 September 2018 @ 7.00 pm Trinity School, Acton Turville.

There being no further business the meeting closed @ 8.30 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police