

**Acton Turville Parish Council Meeting
Monday 11 February 2019 at 7.00 pm**

Trinity School, Acton Turville

<u>Present:</u>	Mr C Farrell Mr C Radford-Hancock Mrs S Smith Mrs S Haddrell	(Chair) (Vice Chair)
<u>Clerk:</u>	Sue Radford-Hancock	
<u>Attending:</u>	Mr M Studden 7 - 7.30 pm PC Ken Hill (Avon & Somerset Police) 7.10 - 7.45 pm Cllr Sue Hope (District Councillor SGC) 7.30 - 8.30 pm	

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - Mr C Bennett
2. **DECLARATIONS OF INTEREST** - None
3. **ITEMS RAISED BY PARISHIONERS** -
 - Speeding in the village - Concerns were raised about the 20 mph speed limit and its enforcement. Two roads were named; Littleton Drew Road by the school and Luckington Road. It was believed approximately 80% of cars were breaking the speed limit through the village. Discussion followed. PC Hill commented that he supported the Speed Watch team and explained the regulations by which the Police had to adhere to with regard to enforcement. The Speed Camera Van had visited the village and shown its presence at various locations. Concluding MS & The Chair agreed to do a traffic count and report back to PC Hill. A further suggestion contact South Glos Council with regard to use of the flashing 'speed advisor' which could hopefully be used on both Littleton Drew Road and Luckington Roads. *Action: Chair*
 - Castle Combe - PC Hill had discussed with the Chair the issues raised on 'Club Days' at Castle Combe and had various ideas in mind. One of the aims was to work with the organisers to try to ascertain which Clubs/drivers were causing problems. It was agreed further discussion was required along with further ideas aimed to resolve this matter. *Item on-going.*
 - Update - PC Hill informed the meeting about various matters, Councillors also reported an item which would be looked into. PC Hill also mentioned that sheds and outbuildings were being targeted again and to make sure these were secure. It was suggested including this in the next Talk Back. The emphasis was again to call 101 to report any items of concern.
 - Beat Surgeries - currently being held in Wickwar any area, everyone welcome. Dates: Tuesdays: 19th February 10am - 12 noon, 5th March 7.30- 9.00 pm 19th March 1pm - 3 pm
4. **MINUTES OF MEETING HELD MONDAY 14 January 2019**

Minutes agreed, adopted and signed by The Chair.
5. **MATTERS ARISING** - None
6. **ACTON TURVILLE DEVELOPMENT (*Liaison Group (LG) update*)**

Minutes of the last Liaison Group and Badminton Estate meeting had been circulated including a drawing of the Hollybush Farm proposal. A village meeting had been scheduled for Tuesday 26th February 2019 (7pm to 9pm) Mrs Smith and Mrs Haddrell were thanked for delivering the Minutes to all parishioners in atrocious weather.

7. DISTRICT COUNCILLORS REPORT - Cllr Hope read her report to the meeting.

8. PLAYING FIELD

8:1 Monthly Inspection - No issues reported.

Boundary Wall - establish start of repairs. *Action: CB*

Drovers Way - waiting on a response from Badminton Estate. *Action: Chair*

8:3 Hollybush Gate - latch to be changed. *Action: CR-H*

8:7 Tennis Court:-

Surface - Chair to confirm with I Heseltine (weather permitting). *Action: Chair*

Net - Grant applied for; currently pending confirmation.

Court Keys - Letters to new keyholders re annual subscriptions delivered (thanks to Mrs Smith & Mrs Haddrell.) Cheque received for £30.00. The Chair enquired about remaining keyholders who joined when the Tennis Club was formed. A list to be made along with a covering letter to establish who wished to remain a member or anyone who wished to return their key. *Action: Chair/Clerk*

8:9 Ash Tree - waiting on a response from Badminton Estate. *Action: Chair*

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

9:14 Missing signs - (Clump of Trees) New photos sent but SGC still hand not replaced.

9:26 Community Speed Watch - Re item 3 on-going. Updates will be included in this section.

N-virocycle Lorries speeding through village - issue reported and resolved. *Item closed*

9:27 Brambles & Overgrown Shrubbery - No response to date. Further complaints received about the overgrown areas. A follow up letter to be sent to Badminton Estate. *Action: Chair*

9:28 Castle Combe Race Days - Re item 3 on-going. Updates will be included in this section.

9:29 Clump of Trees - Response received from N-virocycle following complaints about the damaged road surface and Lorries turning in this area. The Chair read the email to the meeting. N-virocycle proposed to repair the damaged surfaces around the Clump of Trees adding when working in this area in future, cones would be used to prevent turning and to stop any damage. PC Hill commented he was in favour of the measures taken particularly in the use of cones in the future. Agreed unanimously. Response to be sent. *Action: Chair*

9:30 SGC Annual Spring Clean - Mr Bennett was currently organising some to help run this event and arrange a suitable date when this event would take place. Concerns were raised about advertising in Local Talk Back in plenty of time so everyone would know the details. The Clerk was asked to contact Mr Bennett to see whether a date had been set. *Action: Clerk*

10. PLANNING

10:1 Applications - 1

Application PK19/1270/F

Proposed Demolition of existing garage and erection of external store. Erection of single storey front and side extensions to form additional living accommodation. (Amendment to a previously approved scheme PK18/4080/F)

Location Stonewalls, Sodbury Road, Acton Turville

Comments Councillors had viewed and discussed the application. The Council objected to the proposed application by unanimous decision. Reasons (in brief:)

1. The garage/store is completely outside the existing footprint, it is not possible to gauge what the visual impact is likely to be.

2. Vehicles will be parked on hard standing in front of the property as there is no alternative storage for them.

3. Concerns regarding the likely detracton from the open rural landscape.

The Clerk was instructed to forward the response to SG Council. *Action: Clerk*

10:2 Decision Notices - none

10:3 Planaps Listings - Refer to above application.

10:5 Circulated Schedule - N/A

10:6 Other - None

11. FINANCE REPORT

11:2 Accounts - balanced with bank at end of month. £30 subscription received and banked.

11:3 Bi Monthly Financial Report -next report due 31 March 2019.

11:4 Pensions - item on-going

12. CORRESPONDENCE

12:1 Correspondence - None.

12:2 Emails - (*in brief*)

- Item from previous meeting - South Glos Spring Clean (refer to item 9)
- SGC - various consultations circulated.
- Town & PC Forum - Tension Monitoring - discussed. Councillors agreed to decline this item. Chair to confirm to relevant SG Officer. Action: Chair
- Draft Local Transport Plan - circulated for information.
- Defibrillator refresher sessions - date to be booked. Queries had arisen over apparent costs and fees for the equipment and refresher sessions. It was established these were inaccurate and that sessions were free. Equipment had been 'donated' to parishes and lasted approximately 10 years, the only cost was battery replacement if required. Action: Chair

12:3 Telephone enquiry - A parishioner raised a query about the PC website advising the minutes were not visible to read since September. The Chair was notified and on investigation it was found that although the computer used to upload documents was showing everything on the site to be in order, when checked from another computer, a fault was discovered on the Hosting Site, not under the direct control of the PC. This was immediately rectified so that all documents which had been uploaded are now showing to all viewers. Item resolved.

13. ANY OTHER BUSINESS

13:1 Local Talk Back - due by 15th of the month

13:2 Duchess Garden - Mrs Smith raised the condition of the Duchess Garden which was lacking care and attention asking if anyone was looking after it. Previous neighbours in the area had kept it tidy but it was unknown whether they were able to continue. Mrs Haddrell mentioned the condition of the lavender beds by the seat and suggested these might be included in the Village Spring Clean. Clerk to contact Mrs Stephens. Action: Clerk

14. **AUTHORISED PURCHASES & SERVICES (£50.00+) None**

15. **AUTHORISED PAYMENTS (*all cheques signed by two councillors*) - None**

16. **DATE & TIME OF NEXT MEETING**

The next meeting of the Parish Council will be held on Monday 11 March 2019 @ 7.00 pm Trinity School, Acton Turville.

There being no further business the meeting closed at 8.40 pm.

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police