

Acton Turville Parish Council Meeting  
Monday 12 February 2018 at 7.00 pm

Trinity School, Acton Turville

---

Present: Mr C Farrell (Chair)  
Mr C Radford-Hancock (Vice Chair)  
Mrs S Smith  
Mr C Bennett  
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: Sue Hope (District Councillor - SGC) 7.30 - 8.30 pm

---

The Chair welcomed everyone to the meeting.

1. **APOLOGIES - None**

2. **DECLARATIONS OF INTEREST - None**

3. **ITEMS RAISED BY PARISHIONERS - None**

4. **MINUTES OF MEETING HELD MONDAY 8 JANUARY 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

**Minutes 11 December 2017**

5:3 Network Rail (NR) - The Chair had received several complaints about the ongoing work by NR one of which was noise from overnight working. Other complaints were the large lorries using The Street and Tormarton Road which was not part of NR's Traffic Plan as well as further littering in the Station Yard; all of which had been reported. A further letter received advised maintenance to brickwork on the bridge and the removal of vegetation in the vicinity to take place in March. The Chair emailed NR asking for an explanation, referring to the previous removal of vegetation which had resulted in decimation of a large area of mature trees. NR stated the work was 'compliant maintenance' to establish the solidity of the brickwork (even though the bridge had been completely replaced in recent years.) The Chair requested further details and assurances that the work would be carried out in a competent and workmanlike manner. Report next meeting. Action: Chair

10:2 Defibrillator - Refresher course booked for Tuesday 13<sup>th</sup> March, Trinity School Hall. Details included in the January & February edition of Local Talk Back. Everyone welcome.

**Minutes 13 November 2017**

11:3 Website - Update to follow in due course. Action: Chair

11:4 Pension - Update to follow in due course. Action: Chair

13:1 Community Room - Consensus of opinion was that the building in the Old Station Yard initially suggested for community use was not practical due to cost, limited space and the amount of work required. However, Parish Council were open to other opportunities. At present a location had been suggested to the Chair. It was currently being investigated and approval sought. Talks were ongoing at this stage. Basic facilities were currently not available but could be achieved by seeking grants. There would be minimal cost to the Parish Council and no additional commitments apart from endorsing the venue. Councillors felt this was more realistic in community terms. Further information to follow. Action: Chair

## 6. DISTRICT COUNCILLORS REPORT

Cllr Hope read her report to the meeting. *Full report on file.*

Local Plan - 12 weeks consultation from 5<sup>th</sup> February. Of particular interest to those living in rural areas is where 1300 houses of the non-strategic part of the plan will be situated. 35 areas have been put forward, some of them in Green Belt. Briefing sessions set up for parish councils. A drop-in in Yate's Ridgeway Centre on 20<sup>th</sup> March 6-8 pm.

Park & Share Tormarton - Cllr Hope and Parish Councillors met with officers regarding the development of a park and share on Council owned land at J18/M18. Two feasibility studies have been carried out, which support the idea of a paid scheme, however it may only be possible with commercial backing.

Views on Traffic Lights on A46/B4465 - these lights are a temporary measure whilst major works take place on the ring road. There has been a call to keep them as a permanent fixture. However, some motorists have been seen to be driving straight across to the B4465 from Tormarton - a dangerous manoeuvre which will have to be avoided.

Waste Collections - smaller black bins being delivered and old bins collected; this is to encourage recycling and reduce residual waste.

Council Budget - The Cabinet is putting forward a budget increase of 5.99% to the Council Tax because of the Conservative majority on the council, it is very likely this will go forward. Even though part of the increase includes an amount for Social Care, it is anticipated there is still a shortfall on the growing demands for these services.

Cotswold AONB - Currently there is an on-line petition for the area to become a National Park. Two Cotswold MP's are supporting this idea; but it has to be called for and backed by Government. It is not imminent but could mean more changes for those within the Cotswolds.

Health - Yate minor injury Unit is used by people from all over the area, not just the immediate area of Yate; it is for minor injuries and has been so busy in the past - it has been closed until the current backlog of patients are seen.

MAF - small amount left in the budget. Discussed with Councillors.

Rural Equalities Council Conference - 22<sup>nd</sup> March.

Environment - there is a local Biodiversity Action Plan for the parishes on SG website.

## 7. PLAYING FIELD

7:1 Monthly Inspection - Mr Bennett reported increased rubbish since last month with more plastic bottles, wrappers, cups and bags being left. The majority being found in the Drovers Way and around the small wooden hut. Mrs Haddrell stated the large bin had been removed but not replaced with a new smaller bin like the rest of the village. Request for a replacement bin to Streetcare. *Action: Clerk*

The Chair had asked Ben Pope (Gardener) for a quotation for the Drovers Way (in hand.)

There had been no further incidents to date regarding the galvanized gate following the installation of a replacement padlock. Residents were still encouraged to contact the Police on 101 or, if concerned, contact a Parish Councillor.

Gloucester PFA had not been contacted to date but it was suggested to make enquiries regarding any help/aid available. *Action: Clerk*

7:2 Damaged wall - Mr Bennett to speak to Mr Stratton. *Action: CB*

7:3 Hollybush Gate - *Action: CR-H*

7:6 Mower Annual Service - Invoice received £509.09 approved for payment.

7:7 Tennis Court - Ian Heseltine contacted the Parish Council regarding the situation with the court offering his assistance. The aim was to keep the court open. Ian viewed the court stating he had equipment suitable for spraying the moss and recommended it should be carried out twice a year with a good quality moss killer. The Chair to look into types of weed killer. *Action: Chair* 2 quotes for sealing/re-lining the court to be sought. *Action: Clerk*  
Suggestions had been made with regard to membership of the court with single and family membership - noted. Mr Heseltine agreed to contact the current members to establish whether they wished to keep their keys or return them (list provided.) The Chair/Clerk to review the old paperwork received from AT Tennis for further details *Action: Chair/Clerk*

7:8 Insurance - confirmed loss or damage cover arranged for the court etc would be in the event of vandalism, theft, malicious or accidental damage. Noted.

7:9 Tree roots - Concerns were raised about the Ash tree which grew in the South East Corner of the field against the dry stone wall. Roots were encroaching towards the court and it was suggested to contact the Estate for advice. Action: Clerk

## 8. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

8:14 Missing signs - photographs taken & emailed to Streetcare. *Awaiting action & completion.*

8:15 Trinity School - Zig Zag Lines- *Waiting for this to be actioned by SGC.*

8:20 B4039 Burton Road - *waiting on reply from Tracey Hamblett (SGC)*

8:22 Building opposite Luckington junction - *waiting for a reply from Badminton Estate.*

8:23 Collapsed manhole cover - Utilities to repair. *Item completed*

8:24 Trees Hollybush - request pollarding. This item was raised at a meeting by a resident who advised the trees in question had been pollarded on a previous occasion. It was suggested to clarify ownership of the trees via South Glos Land Registry and perhaps ask the resident again their exact location.

Mrs Smith reported some new trees (saplings) had been planted in the area recently, but it was unknown whether this was via South Glos or someone else. Noted.

8:25 Moss on pavements - Streetcare requested details of pavements concerned. Action: Chair

8:26 Community Speed Watch - The Police Camera Van had been seen at more appropriate times over the previous weeks. The Chair stated the team would be out in due course. Ongoing

8:27 Damage to Road at Clump of Trees - South Glos Highways currently investigating.

8:28 Drains - on-going with Wessex Water. Drain o/side Station House still an issue in heavy rain. Chair had reported this again. Mrs Haddrell advised the drain outside the Fox & Hounds had not been cleared and was still flooding the road. Action: Chair/Clerk

## 9. PLANNING

9:1 Application - None

9:2 Decision Notices - Nil

9:3 Planaps Listings - Nil

9:4 Delegated - Nil

9:5 Circulated Schedule - Nothing for AT.

9:6 Other - TPO Field Maple in Hollybush Close. SGC who stated the tree did not fit the current criteria and therefore a TPO had not been actioned. A further email sent asking why the resident who requested the TPO and the Parish Council who supported this were not informed of this fact. There had been no response to date. Action: Clerk

## 10. CORRESPONDENCE

### 10:1 Correspondence -

- John Miller (Corsham) Invoice Mower Annual Service £509.09 approved at previous meeting.
- Local Government Boundary Commission - Electoral Review final recommendations

### 10:2 Emails - (*in brief*)

#### Previous meeting:

- NALC - Data Protection Officer. Mr Bennett suggested he ask his wife (who has expertise in this subject) Pending

#### Current items -

- Notification of an approved Travellers Site at Tormarton - circulated for information.
- Trinity School - Conrad Hutton (Headteacher) raised concerns over antisocial behavior and parking issues. Mr Hutton suggested a meeting between the School, Parish Council, parents, residents, police and other relevant bodies to discuss how to resolve these issues. It was suggested a meeting after Easter would be suitable. Action: Chair
- Trinity School - confirmation of Defibrillator 'refresher course' 13 March 7-9 pm
- A resident contacted the council with concerns about antisocial behavior in and around the Play Area. The Chair relayed the concerns at the meeting, advising he had replied to this resident on two previous occasions when he had contacted Council on similar issues.

The Chair advised this this had been discussed with Councillors and suggested if any antisocial behavior occurs, to report this immediately to the Police on 101 as until these incidents are logged on the system, nothing will happen. The resident confirmed he would report any further incidents on 101.

- Environmental Link Group Meeting - Frome & Laddenbrook - noted.
- SGC - Consultation New Local Plan 2018-2036 (open 5<sup>th</sup> Feb - 30 April) book on line to attend events 19, 21, 22 February at Badminton Road Offices.
- Victim Support - donation cheque £40 not received. Moved offices for third time but PC not notified. Suggested & agreed to cancel cheque and donate to St Peter's Hospice instead.
- Came & Co - response to insurance enquiry - see item 7
- Badminton Horse Trials - Traffic Conference scheduled for March - Clerk to attend.

Website Notification -

- A.T. Resident - concerns about Antisocial Behaviour in playing field. (see above)

*Mrs Smith retained the post which will be circulated in the usual manner*

## 11. ANY OTHER BUSINESS

11:1 Local Talk Back - Next issue February deadline 15<sup>th</sup> of the month. *Action: Chair*

11:2 Parish Computer - The Chair reported a problem had arisen with the internet connection resulting in the Council having no access to the internet for approximately one week in January. The Service Provider stated the cause was probably due to the very old (original) modem which had apparently shorted out. An offer of £50 plus a further £20 for express delivery was quoted by the provider. However, the Chair managed to get a suitable box for around £18 and next day delivery. *Item resolved* Invoice to follow. *Action: Chair*

## 12. AUTHORISED PURCHASES & SERVICES (£50.00+)

12:1 J Miller (Corsham) Ltd - Mower Annual Service (as per November meeting) £509.09

*The above agreed and approved by the Council.*

## 13. AUTHORISED PAYMENTS

Chq. No.	Details		Amount
799	John Miller (Corsham) Ltd	Mower Annual Service	£509.09
800	St Peter's Hospice	Donation	£40.00

## 16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 12 March 2018 @ 7.00 pm Trinity School, Acton Turville.

*There being no further business the meeting closed @ 8.45 pm*

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police