

**Acton Turville Parish Council Meeting
Monday 10 December 2018 at 7.00 pm**

Trinity School, Acton Turville

Present: Mr C Farrell (Chair)
Mr C Radford-Hancock (Vice Chair)
Mrs S Smith
Mr C Bennett
Mrs S Haddrell

Clerk: Sue Radford-Hancock

Attending: Sue Hope (District Councillor SGC) (7-7.20 pm)

The Chair welcomed everyone to the meeting.

1. **APOLOGIES** - None

2. **DECLARATIONS OF INTEREST** - refer to item 10.

3. **ITEMS RAISED BY PARISHIONERS** - None

4. **MINUTES OF MEETING HELD MONDAY 12 November 2018**

Minutes agreed, adopted and signed by The Chair.

5. **MATTERS ARISING**

Minutes 13 November 2017

11:3 Website - Chair advised no issues with current website which will continue to be updated.

11:4 Pension - progressing *Item ongoing*

6. **ACTON TURVILLE DEVELOPMENT (*Liaison Group (LG) update*)**

The Chair reported the planned meeting of the LG with parishioners scheduled for December had been cancelled until January. The Estate were currently looking at feedback from the last 'drop in.' Not all information had been collated to date so, in order to present the full details, it had been decided to defer the meeting until January. Three dates had been suggested and were currently being considered. It was hoped the minutes from the last LG meeting would be circulated to parishioners shortly.

7. **DISTRICT COUNCILLORS REPORT**

Cllr Hope read her report to the meeting. (*Details in brief*)

Joint Spatial Plan - (JSP) I am sure you will be responding to this especially if you want to comment on the growth and transport plans. I am not sure if you have responded to the Glover report regarding the review of Protected Landscapes and the possibility of the AONB becoming a National Park.

The Member Award Funding - grants are still available. I am anticipating a request from Chris Bennett on behalf of the Parish Council.

The delay in Brexit vote has had a knock on effect in that the Local Government Settlement which should have been announced last week was put back until 11.12.18; we are yet to see when this will be announced, but it will impact on the Council's Budget.

8. PLAYING FIELD

- 8:1 Monthly Inspection - Carried out by Mr Bennett all in order with no litter found.
Boundary Wall - Mr Bennett to ask Mr Stratton when this could be completed: *Action: CB*
Drovers Way - waiting on a response from Badminton Estate. *Action: Chair*
- 8:2 Mower Annual Service - Booked in and confirmed by J Miller that they had contacted Mr Shortall to arrange collection. There is a 5% discount for booking in December.
Mr Radford-Hancock advised the company he visited no longer supplied/repaired mowers. Discussion followed and Councillors agreed the idea of contacting other local suppliers to investigate the costs of lease/hire of a mower. *Action: CR-H*
The sum of £100 agreed and authorised re: G Shortall, playing field maintenance.
- 8:3 Hollybush Gate - latch to be changed. *Action: CR-H*
- 8:7 Tennis Court:
Surface - complete in spring 2019. Chair to confirm with I Heseltine. *Action: Chair*
Net - MAF Application Form received from Cllr Hope. Councillors agreed to apply for a small grant towards purchasing a new net and ancillary equipment. *Action: CB*
Court - the notice on the entrance gate of the tennis court had faded and required replacing and laminating. *Action: Chair/CB?*
Court Key - Collect key from the shop. *Action: CR-H*
- 8:9 Ash Tree - To be replaced by Badminton Estate (letter sent). *Action: Chair*

9. HIGHWAYS, STREET CARE & PUBLIC RIGHTS OF WAY

- 9:14 Missing signs - (Clump of Trees) New photos forwarded, SGC still not replaced.
- 9:20 B4039 Burton Road/White Gates Scheme - SGC advised the gates would be installed this week. It was confirmed the majority of roads entering the village now had gates. *Item closed*
- 9:24 Trees Hollybush - waiting on SGC site visit agree remove until further notice. *Item removed*
- 9:26 Community Speed Watch
Sites - new sites had been agreed around the village as previously mentioned. The speed watch team were currently chasing up and still waiting on formal confirmation.
- 9:27 Brambles & Overgrown Shrubbery - The Chair had written to Badminton Estate and was waiting on a response. Concerns were raised about the amount of ivy and brambles along the Littleton Drew Road from the notice board to the school. Discussed.
It was agreed the area was very overgrown and raised safety issues for pedestrians in particular, children walking to school. Councillors requested their safety concerns are highlighted to Badminton Estate asking that action is taken to remove the ivy/brambles as soon as possible. *Action: Chair*
- 9:28 Castle Combe - *no issues to date.*

10. PLANNING

- 10:1 Applications - None
Although unable to attend the previous meeting Mr Bennett declared an interest in the application for Badminton Horseboxes which had subsequently been withdrawn.
- 10:2 Decision Notices - Nothing for AT.
- 10:3 Planaps Listings - Nothing for AT.
- 10:5 Circulated Schedule - N/A
- 10:6 Other - 1
Application PK18/ 4636/PIP
Proposed Permission in principle for the erection of 3 no. detached dwellings and 1 no. car port
Location Badminton Horseboxes, The Street, Acton Turville
Details Application withdrawn.

11. ACCOUNTS, ANNUAL DONATIONS & PRECEPT 2019/20

- 11:2 Accounts - All outstanding cheques cleared & balanced with bank. *No further action required*
- 11:3 Bi Monthly Financial Report - Due January 2019 - *Action: Clerk*
- 11:4 Precept 2019/20 - (*update circulated*) Following the previous meeting Councillors discussed the updated budget sheet which included all annual expenditure.
A Vote was taken resulting in a unanimous decision to accept the proposed figure for 2019/20.

12. CORRESPONDENCE

- 12:1 Correspondence - *None*
- 12:2 Emails - (*in brief*)
 - Various consultations circulated & noted.
 - SGC - confirmation of installation of Gateway Scheme - (underway this week.)
 - ALCA - notification of subscription costs £75.74 for 2019/20 noted.

13. ANY OTHER BUSINESS

- 13:1 Local Talk Back - No issue in January.
- 13:2 Forthcoming Meeting dates - circulated for information (meetings will continue to be on the 2nd Monday of each month except August.)

14. AUTHORISED PURCHASES & SERVICES (£50.00+)

- 14:1 S Radford-Hancock £100.00 re playing field maintenance. As per item 8.

15. AUTHORISED PAYMENTS (*all cheques signed by two councillors*)

Chq No.	Details	Amount
821	Mrs S Radford-Hancock (telephone allowance)	£33.93
822	Mrs S Radford-Hancock (re Playing Field)	£100.00
823	Mrs S Smith (Flowers - notice board)	£11.98

16. DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 14 January 2019 @ 7.00 pm
Trinity School, Acton Turville.

There being no further business the meeting closed 8.20 pm

Copies:

- Sue Hope - District Councillor
- PC Kenneth Hill - Chipping Sodbury Police
- PCSO Sian Rollings - Chipping Sodbury Police

Signed.....

Dated